



Visvesvaraya Technological University, Belagavi

(State University of Government of Karnataka Established as per the VTU Act, 1994)



VTU Centre for Online Education (VTU-COE)

Annexure II

CONDUCT OF EXAMINATION AND MINIMUM STANDARDS FOR EXAMINATION CENTRES

I. Conduct of End Semester or Term End Examination:

1. All processes of assessment of learners in different components of Examination shall be directly handled by the VTU-COE and no part of the assessment shall be outsourced.
2. For ensuring transparency and credibility, the full time faculty of VTU-COE will be associated to function as invigilators, examination superintendents, as observers etc.

B. For Online Programmes

1. VTU-COE will conduct examinations either using Computer based test or pen and paper test in a proctored environment in designated test centre with all the security arrangements ensuring transparency and credibility of the examinations. VTU-COE also conduct online examination through technology mediated proctoring.
2. The attendance of examinees will be authenticated through biometric system as per Aadhaar details or other Government identifiers for Indian learners and Passports for International learners.

1.1 EVALUATION SYSTEM:

- Students shall have a minimum of 40% of total marks of the University examinations in each Course. The overall passing minimum is 40% both in aggregate of Continuous Internal Assessment and External Examination in each Course.
- Every course shall have two components of assessment namely,
- **Continuous Internal Assessment "CIA"**: This assessment will be carried out throughout the semester as per the Academic Schedule.
- **End Semester Examination "ESE"**: This assessment will be carried out at the end of the Semester as per the Academic Schedule.



Visvesvaraya Technological University, Belagavi

(State University of Government of Karnataka Established as per the VTU Act, 1994)



VTU Centre for Online Education (VTU-COE)

1.2 CONTINUOUS INTERNAL ASSESSMENT "CIA":

- Continuous Internal Assessment for each Course shall be by means of Written Tests, Assignments, and Class Tests for a total mark of 40.
- Two Internal Tests of 2 hours each may be conducted during the Semester for each Course and the best mark out of the two may be considered. One Model Examination may be conducted at the end of each Semester prior to University examinations. Students may be asked to submit at least three assignments in each Course.
- Continuous Internal Assessment for each Course shall be the responsibility of the concerned Course Coordinator.
- The valued answer papers/assignments shall be given to the students after the valuation is completed and they be asked to check and satisfy themselves about the marks they scored.
- All records in respect of Continuous Internal Assessments shall be in the safe custody of the PI for at least one year after the assessment.

1.3 END SEMESTER EXAMINATION "ESE":

- End Semester Examination for each Course shall be for a total mark of 60.
- English shall be the medium of instruction and examination.
- Examination shall be conducted at the end of each semester as per the academic calendar notified by University.

1.3.1 Grade Awards

- i. The Degree of BBA will be 120 Credits, BCA will be 120 Credits, MBA will be 80 Credits, MCA will be 80 Credits and M.Sc will be of 80 Credits.
- ii. In order to pass the examination following choice based credit and



Visvesvaraya Technological University, Belagavi

(State University of Government of Karnataka Established as per the VTU Act, 1994)

VTU Centre for Online Education (VTU-COE)

grading system (CBC & GS) will be followed. Ten point rating scale shall be used for evaluation of performance of the student to provide Letter Grade for each course and overall grade for this course. Grade points are based on the total number of marks obtained by him / her in all the heads of the examination of the course. These grade points and their equivalent range of the marks are shown separately in following:

Table - I: Ten Point grades and grade description

Sl.No	Letter Grade	Grade Points	Grade Description
1.	O	10.00	Outstanding
2.	A+	9.50	Excellent
3.	A	9.00	Very Good
4.	B+	8.00	Good
5.	B	7.00	Above Average
6.	C	6.00	Average
7.	P	5.00	Pass
8.	F	0.00	Fail
9.	FA	0.00	Failed due to insufficient attendance
10.	I	0.00	Incomplete (awarded by lab courses/ projects/seminars)
11.	W		Withheld

iii. **Table - II: Classification for the degree is given as follows**

Classification	Overall letter grade
First Class with distinction	A+ and above
First Class	A
Higher Second Class	B+
Second Class	B
Pass	C+ to D
Fail	F

iv. In the event of student registered for the examination (i.e. Internal Tests/End Semester Examination/Practical/Seminar/Project Viva-



Visvesvaraya Technological University, Belagavi

(State University of Government of Karnataka Established as per the VTU Act, 1994)

VTU Centre for Online Education (VTU-COE)

voce), non-appearance shall be treated as the student deemed to be absent in the respective course.

- v. Minimum D grade shall be the limit to clear /pass the course/subject. A student with F grade will be considered as 'failed' in the concerned course and he/she has to clear the course by reappearing in the next successive semester examinations.

Project Evaluation Scheme

The Major project work should be carried out over the entire period of the final semester in an Industry. If the project is carried out in an Industry organization outside the campus, then a co-guide shall be there from Industry. Every student should do the Major Project individually. However students can opt for project in groups based on merits/requirements of the project. The University will appoint external examiner for assessment of the project. The project will be assessed by the external examiner on the basis of the following criteria tentatively.

• Innovative Idea	15%
• Content	15%
• Preparation of Project Report	30%
• Presentation/Viva- voce	40%

If student failed to complete the project within scheduled time then he/she has to reappear and register freshly with new project topic after paying required fees for that semester.

Grade Card

The university under its seal shall issue to the students a grade card on completion of each semester.

Grade card shall contain the following:

- a. Title of the courses along with code taken by the student.



Visvesvaraya Technological University, Belagavi

(State University of Government of Karnataka Established as per the VTU Act, 1994)

VTU Centre for Online Education (VTU-COE)

- b. The credits associated with and grades awarded for each course.
- c. The number of grade and grade point secured by the student.
- d. The total credits earned by the student in that semester.
- e. The SGPA of the student.
- f. The total credits earned by the student till that semester.
- g. The CGPA of the student

Cumulative Grade Card

The grade card issued on completion of the programme shall contain the name of the programme, the department /school offered the programme, the titles of the courses taken, the credits associated with each course, grades awarded, the total credits earned by the student, the CGPA and the class in which the student is placed.

General Clause

It may be noted that beside the above specified rules and regulations all the other rules and regulations in force and applicable to semester system in Under Graduate and Post Graduate courses in Visvesvaraya Technological University will be applicable as amended from time to time by the University. The students shall abide by all such Rules and Regulations.


Director
Centre for Online Education
Visvesvaraya Technological University
"Jnana Sangama" Belgavi-590 018


REGISTRAR
Visvesvaraya Technological University
BELAGAVI.
